Project Information and Space Request Form

Please fill out form entirely including faculty signature and submit completed form to your program's SIT staff member. Programs without an assigned SIT, independent learning contracts (ILCs), Undergraduate Research Studies, and Masters of Environmental Studies students should submit this form to the Science Support Center (Lab I, room 2059)

Student names (list all)	Email		Phone #	A#
Program name	Estimated project timeline			
		Start:		g 🗆 Summer 🗆 Year:
Faculty Information (sponsorin	g faculty should fill out this s	End: section)	Fall □ Winter □ Sprin	g 🗆 Summer 🗆 Year:
Print:		Signature:		
Will this project receive any funds from your budget? If yes, how much and which budget # should be charged?		Yes: □ No: □ Budget# Funding amount		
Project Title				
Project Description (please include (as separate pages) any supporting information such as protocols, references, etc if available)				
Instrumentation training needed? (see www.evergreen.edu/instrumentation for list of scientific instrumentation available)				
Will you need lab space for your project? Yes □ No □				
(If working in a faculty research lab, please check No unless additional space is needed)				
You must clean and check out of your assigned lab space during Evaluation Week of the ending quarter of your project. Failure to do so will incur a flat \$50 fine and charges of \$20/hr for any additional cleaning necessary.				
Have you signed a Science Laboratory Use contract this academic year? Yes □ No □				
If yes, please give the approximate date/quarter contract was signed:				
(Staff use only)				
Room assignment:				

SIT signature:

Assigned SIT: _____