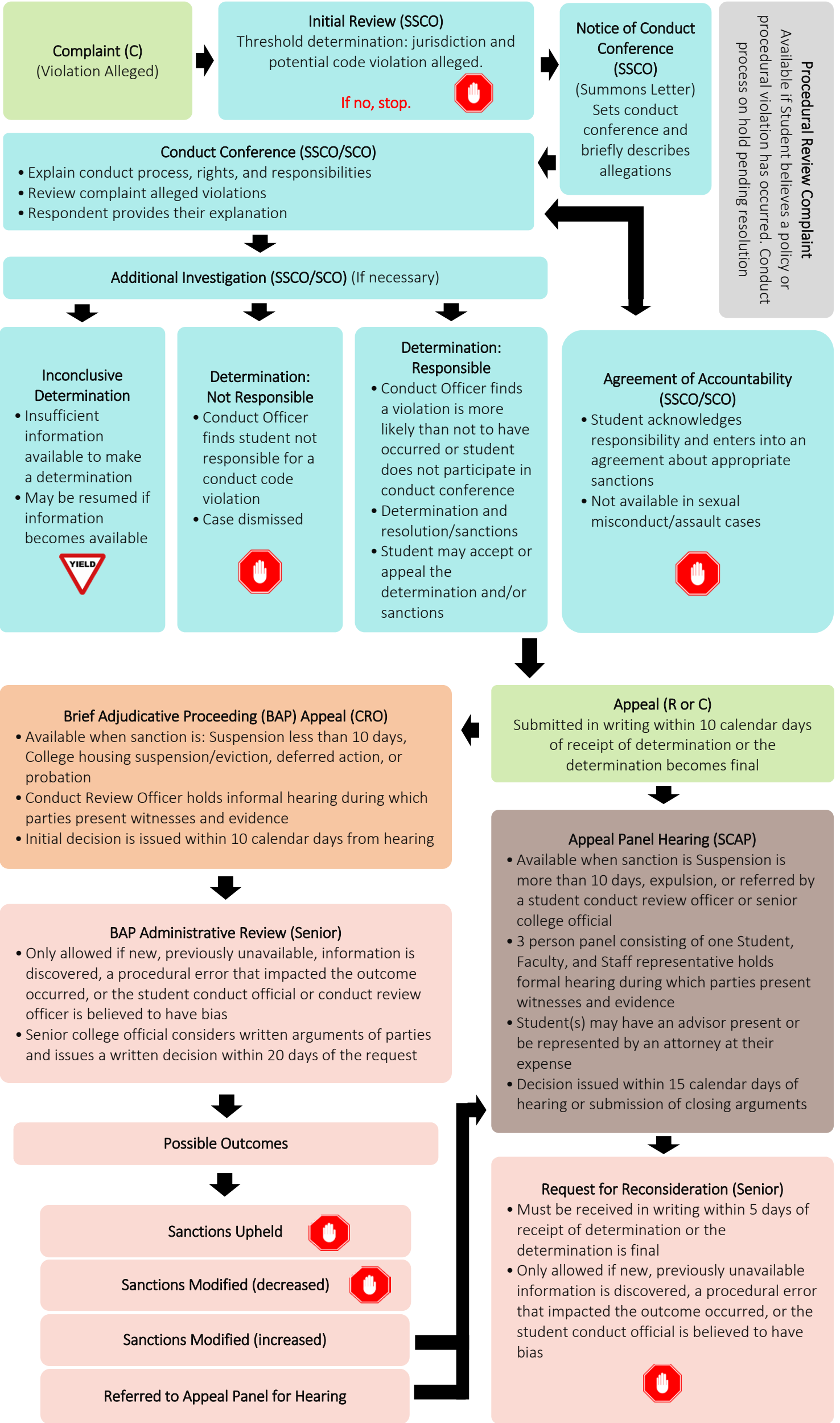


# STUDENT RIGHTS & RESPONSIBILITIES PROCESS FLOWCHART

Interim measures to protect physical or mental safety of any member of college community • Interim measures to protect physical or mental safety of any member of college community



**Complaint (C)**  
(Violation Alleged)

**Initial Review (SSCO)**  
Threshold determination: jurisdiction and potential code violation alleged.

If no, stop.



**Notice of Conduct Conference (SSCO)**  
(Summons Letter)  
Sets conduct conference and briefly describes allegations

**Procedural Review Complaint**  
Available if Student believes a policy or procedural violation has occurred. Conduct process on hold pending resolution

**Conduct Conference (SSCO/SCO)**

- Explain conduct process, rights, and responsibilities
- Review complaint alleged violations
- Respondent provides their explanation

**Additional Investigation (SSCO/SCO) (If necessary)**

**Inconclusive Determination**

- Insufficient information available to make a determination
- May be resumed if information becomes available



**Determination: Not Responsible**

- Conduct Officer finds student not responsible for a conduct code violation
- Case dismissed



**Determination: Responsible**

- Conduct Officer finds a violation is more likely than not to have occurred or student does not participate in conduct conference
- Determination and resolution/sanctions
- Student may accept or appeal the determination and/or sanctions

**Agreement of Accountability (SSCO/SCO)**

- Student acknowledges responsibility and enters into an agreement about appropriate sanctions
- Not available in sexual misconduct/assault cases



**Brief Adjudicative Proceeding (BAP) Appeal (CRO)**

- Available when sanction is: Suspension less than 10 days, College housing suspension/eviction, deferred action, or probation
- Conduct Review Officer holds informal hearing during which parties present witnesses and evidence
- Initial decision is issued within 10 calendar days from hearing

**Appeal (R or C)**

Submitted in writing within 10 calendar days of receipt of determination or the determination becomes final

**Appeal Panel Hearing (SCAP)**

- Available when sanction is Suspension is more than 10 days, expulsion, or referred by a student conduct review officer or senior college official
- 3 person panel consisting of one Student, Faculty, and Staff representative holds formal hearing during which parties present witnesses and evidence
- Student(s) may have an advisor present or be represented by an attorney at their expense
- Decision issued within 15 calendar days of hearing or submission of closing arguments

**BAP Administrative Review (Senior)**

- Only allowed if new, previously unavailable, information is discovered, a procedural error that impacted the outcome occurred, or the student conduct official or conduct review officer is believed to have bias
- Senior college official considers written arguments of parties and issues a written decision within 20 days of the request

**Possible Outcomes**

**Sanctions Upheld**



**Sanctions Modified (decreased)**



**Sanctions Modified (increased)**

**Referred to Appeal Panel for Hearing**

**Request for Reconsideration (Senior)**

- Must be received in writing within 5 days of receipt of determination or the determination is final
- Only allowed if new, previously unavailable information is discovered, a procedural error that impacted the outcome occurred, or the student conduct official is believed to have bias

