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## Program Extension Request Form

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### Part 1: Student Data, to be completed by student.

Student Name: \_\_\_\_\_  
LAST FIRST

Student ID # A \_\_\_\_\_ SEVIS ID # N \_\_\_\_\_  
LOCATED OVER THE BAR CODE ON YOUR I-20 OR DS-2019

Current Immigration Status (circle one) F-1 J-1 Other \_\_\_\_\_

Will you receive an Evergreen degree? Yes No

Current end date on your I-20 or DS-2019: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

Do you have any F-2 or J-2 dependents? Yes No

Have you already applied for graduation? Yes No

Have you already applied for Optional Practical Training (F-1) Yes No  
Academic Training (J-1) Yes No

### Part 2: Letter

Attach a letter explaining your compelling academic or medical reason for an extension.

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### Part 3: Student's Statement of Financial Ability, to Be Completed by Student.

The most up-to-date information about cost of attendance for international students can be found on the Admissions website at [www.evergreen.edu/international](http://www.evergreen.edu/international)

Indicate the funding sources used to support you and your dependents (check all that apply) :

\_\_\_ **Personal/Family Funds.** Please attach documentation of financial ability, such as bank statements less than 6 months old which covers the expenses for the duration of your extension.

\_\_\_ **Department Funding:** Attach a letter from your funding department which includes tuition waiver amounts and/or salary, as well as the duration of your support.

\_\_\_ **Government Funding:** Attach a letter which details the source, amount, and duration of funding.

\_\_\_ **Exchange Student Tuition Waiver:** Tuition waivers do not cover all expenses. Include an additional source of funding to cover remaining expenses, such as required fees.

**I certify that I will be responsible for the total cost for each year of study at The Evergreen State College, including expenses associated with my dependents.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

#### **Part 4: International Student Advisor: For Degree-Seeking Students Only**

Student's Field of Study: \_\_\_\_\_ Degree Sought: \_\_\_\_\_

The student experienced a delay in their program due to the following reason(s):

Change in major or field of study from \_\_\_\_\_ to \_\_\_\_\_.

Change in research topic or unexpected research problems (attach narrative describing your situation)

Inadequate time on original immigration document to complete program requirements (attach narrative describing your situation)

Medical condition (attach narrative describing your situation)

The student is making normal progress toward their educational objective.      Yes      No

The student is expected to complete their educational objective by the end of \_\_\_\_\_ quarter, 20\_\_\_\_.

If the student has already applied for graduation or OPT, please attach an additional letter describing the compelling reason for an extension. Extensions will not be granted solely for the purpose of applying for Curricular Practical Training employment.

Advisor Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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#### **Part 5: For DSO/ARO, Regarding *Visiting Students* Only**

##### **Non-Degree Exchange Program Students**

Extension recommended to the end of \_\_\_\_\_ quarter, 20 \_\_\_\_\_.

\_\_\_\_\_  
Assistant Director, International Programs (Print name)

\_\_\_\_\_  
Date

Signature \_\_\_\_\_