



## Regular Meeting of the Board of Trustees

The Evergreen State College

**Purce Hall, Room 7**

2700 Evergreen Parkway NW

Olympia, WA 98505

Thursday, June 13, 2024

9:00 a.m. – 2:30 p.m.

**In-person meeting**

Public Zoom link: <https://evergreen.zoom.us/j/85980996378>

*“Ever Evolving Since 1971”*

### AGENDA

- 9:00 a.m.
1. Call to order, determination of quorum
  2. Open Public Meetings Act executive session\*
  3. Chair’s opening remarks
  4. Executive Leadership report
  5. Public comment\*\*
  6. Student Trustee report
  7. Finance and Budget Committee
  - LUNCH BREAK
  8. Campaign update
  9. Representative reports
    - a) Faculty
    - b) Staff
    - c) GSU (Geoduck Student Union)
  10. Approval of meeting minutes
    - a) Action item: motion to approve meeting minutes of May 15, 2024
  11. 2024-25 officers and committee assignments
  12. Degree conferral for Jonathan Rodriguez
  13. Recognitions
  14. Emeritus faculty resolutions
- 2:30 p.m.
15. Adjourn

\* The Board will meet in Executive Session to review the performance of a public employee (RCW 42.30.110(1)(g)) and to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party (RCW 42.30.110(1)(i)).

\*\* The Board of Trustees welcomes public comment. It can be submitted in writing or made orally during the meeting. Written comment will be distributed to the Trustees per the [Board of Trustee’s Public Comment Policy](#). Please submit written comment, or sign up to make oral public comment, no later than 9:00 a.m. Thursday, June 13, 2024, by signing in at the meeting location or by emailing [trustees@evergreen.edu](mailto:trustees@evergreen.edu).

For more information or accommodations, please email [trustees@evergreen.edu](mailto:trustees@evergreen.edu).



## EXECUTIVE SUMMARY

**To:** Board of Trustees

**From:** John P. Carmichael, President

**Date:** May 15, 2024

**Subject:** 2024-2025 Services and Activities Fees Budget

### 1) Proposed motion

Approve the 2024-2025 Services and Activities Fee amended budget as developed by the College and the Services and Activities (S&A) Fee Allocation Board (see attached detail). The budget includes a recommendation for one-year funding for Tier One programs and Tier Two student organizations as well as a 4% increase in the S&A fee.

### 2) Explanation and Purpose

Services and Activities Fees are defined in RCW 28B.15.041 to mean “Fees other than tuition fees charged to all students registered at the state colleges and universities. Services and activities fees shall be used for the express purpose of funding student activities and programs.” The RCW also authorizes the expenditure of services and activities fees for the acquisition, construction, equipping and betterment of lands, buildings, and facilities.

At Evergreen, Services and Activities Fees are used to fund a broad spectrum of programs and organizations. All funding is to meet the diverse needs of the Evergreen student body.

RCW 28B.15.004 and RCW28B.15.045 establish procedures for development and approval of expenditure plans for services and activities fees. The statutes require Board of Trustees approval of those plans. Guidelines governing the establishment and funding of programs supported by Services and Activities Fees were adopted by the Board of Trustees at the July 14, 1993 meeting. Revisions to the Services and Activities Fee Allocation Board Institutional Guidelines were approved by the Board of Trustees in 2002 and again in 2008.

Criteria for the annual Services and Activities Fee allocation review were developed by the S&A Board. As part of this annual process, orientation and training was provided in the areas of budgeting, group communication, inclusion, and dynamics, consensus decision-making, relevant case law, and the history of student activities fee use both locally and nationally.

### **3) Funding Recommendation for Services & Activities Fees**

The College administration and the S&A Board worked closely with S&A funded programs to create this budget recommendation. The budget is positioned to provide core services attending to the highest needs and interests of our students. This process required strengthening existing partnerships and offers our first balanced budget in recent years.

The proposed budget includes continued funding for Tier One activities, which includes the Children's Center, KAOS-FM, Student Wellness, Recreation & Athletics (SWRA), Student Activities Administration, College Activities Building (CAB), Native Pathways Program Student Governance Council (NPP), & Tacoma S&A Committee. The S&A Board completed its budget review of the Tier One programs on March 20, 2024. All funded programs provide students with necessary services and opportunities to engage with diverse and inclusive activities and events. In particular, the S&A Board intentionally sought to expand support for the NPP and Tacoma S&A programs.

The funding recommendation also includes Tier Two funding and resources for supporting Registered Student Organizations (RSOs) and a special initiative fund for funding additional clubs and organizations this upcoming year. The projected budget for Tier Two funding for 2024-2025 is \$138,000, with 17 total RSOs requesting operational budget funds – a 54% increase from 2023-2024. Additionally, a new pilot program, developed in partnership with BIPOC & LGBTQ+ Intersectional Support Services (BLISS), sets aside an \$8,000 budget to support affinity group programming. BLISS will administer this program in partnership with Student Activities.

The S&A Board completed its final review of the registered student organizations (RSOs) at their May 15, 2024 board meeting. A full list of the currently registered student organizations can be viewed on the Student Activities website: [www.evergreen.edu/activities](http://www.evergreen.edu/activities).

As also stated in the college budget proposal, the S&A Board budget recommends an increase to the S&A Fee for 2024-2025 at 4%. Each full-time student pays an annual (Fall, Winter, Spring) average of \$789 per year. This will increase to \$822 with the 4% increase. The projected net revenue from S&A fees for FY25 is expected to be \$1,682,076, which includes \$50,000 of summer quarter revenue.

**2024-2025 S&A Budget as recommended by the S&A Board, May 15, 2024**

<b>S&amp;A Funded Programs and Organizations</b>	<b>Expenditures</b>	<b>Revenue</b>	<b>S&amp;A Fees Needed</b>
Student Activities Admin	\$405,034	\$25,500	\$379,534
College Activities Building	\$140,000	-	\$140,000
Children's Center	\$1,293,533	\$1,116,220	\$177,313
KAOS-FM	\$202,374	\$50,000	\$152,374
CRC Operations	\$166,088	-	\$166,088
Athletic Program	\$113,740	-	\$113,740
Recreation Program	\$11,374	-	\$11,374
TOP: The Outdoor Program	\$22,820	-	\$22,820
Cooper Point Journal	\$44,389	\$3,800	\$40,589
Tacoma S&A	\$151,914	-	\$151,914
NPP Student Governance Council	\$73,000	\$3,000	\$70,000
S&A Board – Olympia	\$24,084	-	\$24,084
MISC: Business Services Recharge	\$22,400	-	\$22,400
MISC: RSO Supply Line and Startup Budgets	\$8,150	-	\$8,150
MISC: RSO Telephones	\$2,600	-	\$2,600
MISC: Student Affinity Club	\$8,000	-	\$8,000
RSO: Arcades Project	\$5,593	-	\$5,593
RSO: Astronomical Society	\$1,535	\$500	\$1,035
RSO: Bike Co-Op	\$3,922	-	\$3,922
RSO: Chibi Chibi Con	\$5,148	-	\$5,148
RSO: Climbing Club	\$2,744	-	\$2,744
RSO: Community Gardens	\$9,248	\$300	\$8,948
RSO: Evergreen Clay Club	\$1,285	-	\$1,285
RSO: Evergreen Gaming Guild	\$2,405	-	\$2,713
RSO: Evergreen Live Music	\$5,760	-	\$5,760
RSO: Evergreen Theater Club	\$9,799	-	\$9,799
RSO: Fermentation Foundation	\$1,635	-	\$1,635
RSO: GAPS	\$1,259	-	\$1,259
RSO: Giant Clam Comedy Collective	\$7,148	-	\$7,148
RSO: GRAS	\$1,535	-	\$1,535
RSO: Humans vs Zombies	\$750	-	\$750
RSO: Justice-Involved Student Group	\$2,405	-	\$2,405
RSO: MESA	\$8,079	-	\$8,079
Special Initiative Fund	\$60,550	-	\$60,242
Contingency	-	-	\$61,096
<b>Total</b>	<b>\$2,820,300</b>	<b>\$1,199,320</b>	<b>\$1,682,076</b>

4) **Proposed by:**

Kayla Mahnke, Director of Student Activities

Joni Upman, S&A Board Advisor and Assistant Director for Student Activities

Andy Corn, Associate Dean of Student Engagement, Equity and Support

Holly Joseph, Dean of Students

5) **Staff review**

DK Chief Financial Officer

AB Executive Associate to the President/Secretary to the Board of Trustees



## EXECUTIVE SUMMARY

**TO:** Board of Trustees  
**FROM:** John Carmichael, President  
**DATE:** April 22, 2024  
**RE:** Proposed Housing and Dining Rates for 2024-25

### 1) Proposed motion

Approve the proposed Housing and Dining Rates for 2024-2025.

### 2) Explanation

#### Housing Rates:

For the 24-25 academic year, Residential and Dining Services is recommending a 5% increase for FY24-25.

<b>Proposed Academic Year Base Housing Rates for 2024-25:</b>	
Apartment – double occupancy	\$7,419.00
Residence Hall – double occupancy	\$6,444.00

Comparable rates in our area are \$1,500-1,900.00/month for a two-bedroom apartment based on our review of local housing data. This rate increase translates to an additional \$294.00-\$441.00 per academic year, well below rate increases in the local market. Our proposed rates include water, sewer, garbage, recycling, electricity, and internet access, which are not typically included in the above rates for the Olympia area. While we must be fiscally responsible, we strive to keep the housing rates as low as possible for students to facilitate access to residential living on campus. With the opening of Building A, and the anticipated opening of building B in Fall 2024, we are able to offer housing to more students with a choice of two rates.

This positive revenue change reflects an anticipated increase in student residents from the current year and an increase in capacity due to the reopening of building B.

The recommended 5% increase for 2024-25 supports:

- Deferred maintenance projects and building of the reserve fund for major projects to be completed in the next year (life cycle furniture replacement, partial coverage of costs for a boiler replacement, etc.)

- Continued maintenance projects with health and safety as the priority; goal of 5% contribution to reserve fund for major projects anticipated for next 2-3 years
- Minimum wage increases for student staff (a large part of the personnel budget) and other wage increases for professional staff.
- Increase in cost of supplies and replacement items for operating residence halls which have exhibited continued inflationary increases this year.
- Increases in labor and materials costs for contracted services.
- Support renovation of Building A to increase capacity and demand.
- Financial health to pay the current bond debt.
- The hiring of an additional Resident Director to support students in Buildings A and B.

Dining Rates:

For the 24-25 academic year, Residential and Dining Services is recommending a 4% increase. This is primarily due to continued inflation for food products and labor costs. There are multiple meal plans students can choose from to meet a wide range of needs. They include a combination of meals and declining balance options, which is cash to be used in several dining facilities on campus. These will be published on the Evergreen and Aramark website once approved.

The 4% increase recommended for 2024-25 is to support:

- Salary/ Benefit changes as minimum wage increases (ARAMARK's union contract calls for \$1.50 an hour over minimum wage.)
- Institutional commitment to *Real Food Challenge*. Emphasizing local/community-based, fair, ecologically sound, and/or humane food purchasing of 28% real food.
- Significant increase in overall cost of food with some products increasing faster than rate of inflation.
- Financial health of our dining program and reserve account (I.e. maintenance and / or replacement of expensive machinery).
- Expanded food options-pilot program for evening small scale pick-up options in CAB

**3) Proposed by:**

Susan Hopp, Interim Director of Residential and Dining Services  
Holly Joseph, Dean of Students

**Staff review:**

DK Chief Financial Officer

AB Executive Associate to the President/Secretary to the Board



## EXECUTIVE SUMMARY

**To:** The Evergreen State College Board of Trustees

**From:** John P. Carmichael, President

**Date:** June 1, 2024

**Subject:** 2024-2025 Intercollegiate Athletics Budget

1) **Proposed Motion**

Approve the 2024-25 Intercollegiate Athletics Budget (see attached detail).

2) **Explanation and Background:**

In 2018, the legislature required boards of trustees to specifically approve in an open public meeting the annual budgets for its programs for intercollegiate athletic competition in advance of any expenditure for that fiscal year [\(RCW 28B.15.120\)](#).

The proposed budget includes the 2024-2025 revenue and spending plan for the Intercollegiate Athletics program at Evergreen. This plan includes funding for 11 competitive teams and costs related to the support of the overall program. Evergreen Athletics includes: Men's and Women's Basketball, Men's and Women's Soccer, Men's and Women's Track and Field, Men's and Women's Cross Country, Men's and Women's Wrestling and Women's Volleyball. Evergreen is a member of the Cascade Collegiate Conference (CCC) and the National Association of Intercollegiate Athletics (NAIA).

3) **Legal Process:**

The Board of Trustees retains the authority to "approve general tuition and mandatory fees" (Resolution 2007-04).

4) **Proposed by**

Elizabeth McHugh, Director of Student Wellness, Recreation and Athletics  
Holly Joseph, Dean of Students



5) **Funding Recommendation for Intercollegiate Athletics**

<b>Intercollegiate Athletics 2024-2025 Budget</b>			
<b>Expense</b>	<b>Amount</b>	<b>Revenue</b>	<b>Amount</b>
Business Operations Manager (.25)	19,726	Institutional Athletics Budget	1,211,128
Director SWRA (.25)	51,739	S & A Athletics Budget	113,740
Assoc Director Athletics (1.0)	112,491	Contracts and Rentals	294,276
Rec & Athletics Specialist 1 (0.5)	36,794	<b>Total</b>	<b>1,619,144</b>
Men's Soccer Coach (0.55)	54,718		
Women's Soccer Coach (0.55)	54,718		
Assoc Men's & Women's Soccer Coach (.55)	51,406		
Women's Volleyball Coach (.55)	54,718		
Women's Basketball Coach (.55)	54,718		
Men's Basketball Coach (.55)	54,718		
Men's Wrestling Coach (.55)	54,718		
Women's Wrestling Coach (.55)	54,718		
Cross Country and Track and Field Coach (1.0)	87,440		
Sports Information Director (.92)	80,168		
Athletic Training (1.84)	160,336		
JV Men's Basketball Assistant Coach	10,000		
Assistant Coaches (2.25)	90,000		
Game Management hourly staff	12,500		
Team Pre-Season Travel	33,600		
Team In-Season Travel	202,220		
Team In-Season Bus Travel	51,700		
Team Post-Season Contingency Travel	8,000		
Referee Services and Entrance Fees	29,000		
Athletic Equipment/Uniforms	66,750		
General Goods & Services	29,850		
Sports Medicine Goods & Services	3,150		
Insurance	54,000		
NAIA & CCC Dues	35,500		
NAIA & CCC Video Platform	4,250		
Website Contract	5,500		
<b>Total</b>	<b>1,619,144</b>		

6) **Staff review**

DK Chief Financial Officer

AB Executive Associate to the President/Secretary to the Board of Trustees



## EXECUTIVE SUMMARY

**To:** The Evergreen State College Board of Trustees  
**From:** John Carmichael, President  
**Recommended by:** Dave Kohler, Chief Financial Officer  
**Date:** June 13, 2024  
**Subject:** 2024–25 Tuition and College Spending Plan

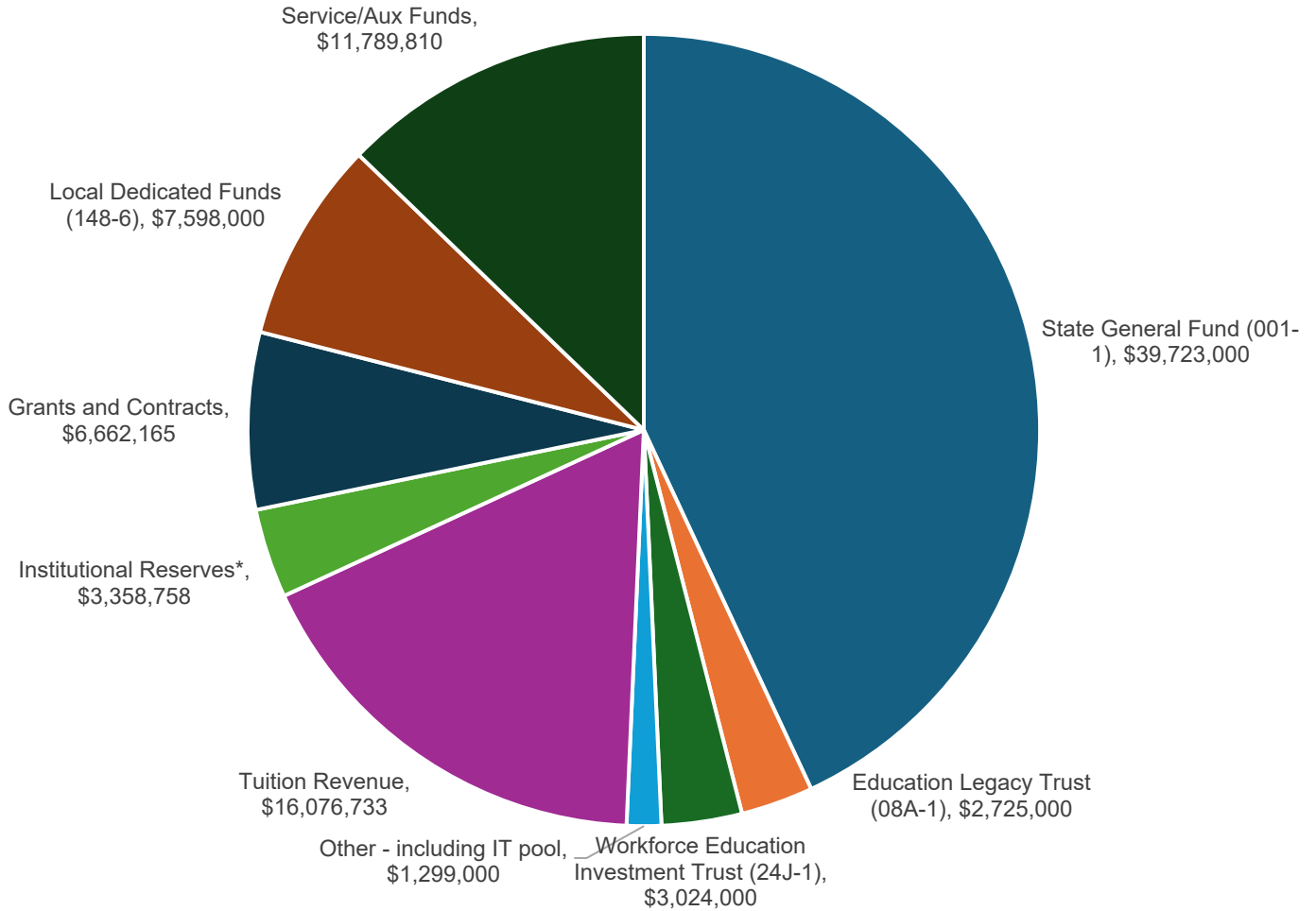
### 1) Administrative recommendation

Approve spending levels for fiscal year 2025 as follows:

College Spending Plan by Fund Type	2024 Budget	2025 Budget	Differences
State General Fund (001-1)	\$39,088,000	\$39,723,000	\$635,000
Workforce Education Investment Trust (24J-1)	\$2,771,000	\$3,024,000	\$253,000
Tuition Revenue	\$14,960,269	\$16,072,465	\$1,112,196
Institutional Reserves	\$1,221,276	\$3,358,758	\$2,137,482
Other - including IT pool	\$1,111,000	\$1,299,000	\$188,000
Capital expenditures*	\$7,218,024	\$32,189,510	\$24,971,486
Education Legacy Trust (08A-1)	\$2,725,000	\$2,725,000	\$0
Grants and Contracts	\$5,135,000	\$6,662,165	\$1,527,165
Local Dedicated Funds (148-6)	\$7,602,000	\$7,598,000	(\$4,000)
Service/Aux Funds	\$8,738,000	\$11,789,810	\$3,051,810
<b>Totals</b>	<b>\$90,569,569</b>	<b>\$124,441,708</b>	<b>\$33,872,139</b>

\*Biennial capital budget = \$33,407,534; FY24 expenditures projected and subject to change.

## 2025 Spending Plan by Fund Type



### 2) Fiscal impact

The proposed actions authorize the spending of legislatively appropriated funds and anticipated collections from tuition and fees. The net effect of the proposed changes produces a planned operating budget increase of 9.4% reflecting a moderate increase in anticipated tuition and fee revenue and state appropriation increase to help fund increased costs for compensation, Central Services, and additional funding for student support and prison education programs. The increase in Grants and Contracts spending is due largely to a generous federal grant for upgraded science equipment. The increase in Service and Auxiliary Funds is related to spending on housing facilities and increases in housing and dining fees. Most of the biennial capital budget will be spent in the second year of the biennium. The total increase in all funds spending is 37.4%, driven largely by significant capital projects that are planned for next fiscal year.

### 3) Program Impact

In addition to tuition and fee revenue and our base appropriations, the spending plan includes funding provided in the 2024 supplemental budget that will provide additional services and support for current and future students, including targeted funds to provide opioid awareness, to expand the prison education program and the services offered by the basic needs navigator, and to fund a planning year for the Shelton Promise program.

### 4) Scheduling

Following the Board's approval, the college will finalize notification to students of tuition and fee rates and complete remaining student financial aid packages. This approval will allow accounting staff to load line-item budget controls in the college's accounting system. Finally, this approval allows staff to submit allotment schedules to the Office of Financial Management as required.

5) **Proposed by:** David Kohler, Chief Financial Officer

### 6) Legal Process

The Board of Trustees retains the authority to approve "operational and capital expenditure plans" (Resolution 2019-12).

### 7) Staff Review

DK Dave Kohler, Chief Financial Officer

DA Dane Apalategui, College Budget Officer

LDF Lisa Dawn-Fisher, Director of Financial Planning

DR Dan Ralph, Administrative Assistant to Vice President of Finance

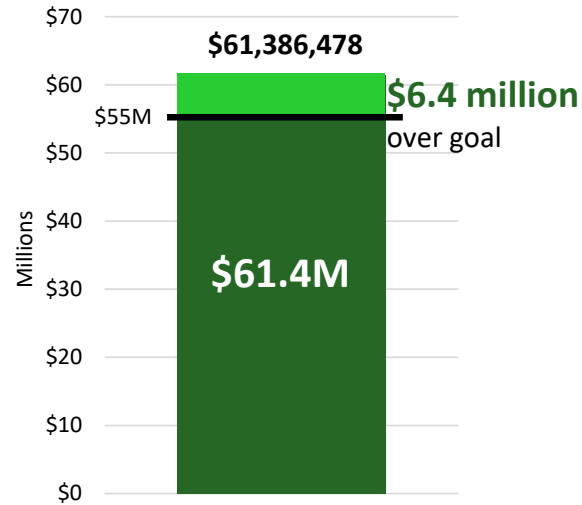
# Forever GREEN

## Campaign Progress as of May 31, 2024

The Evergreen State College and The Evergreen State College Foundation

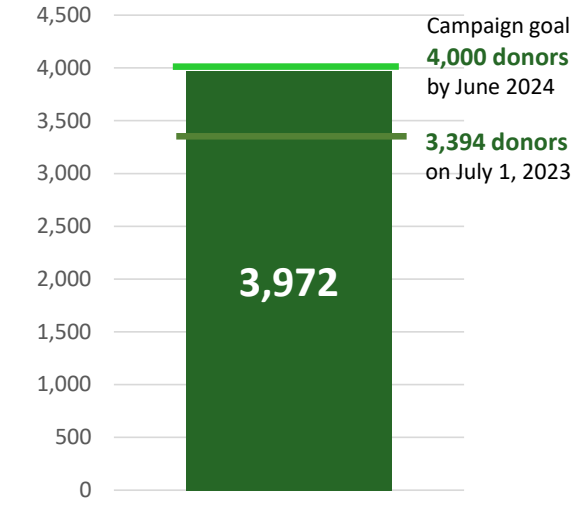
### Campaign Total

\$55+ million goal achieved on March 8, 2024



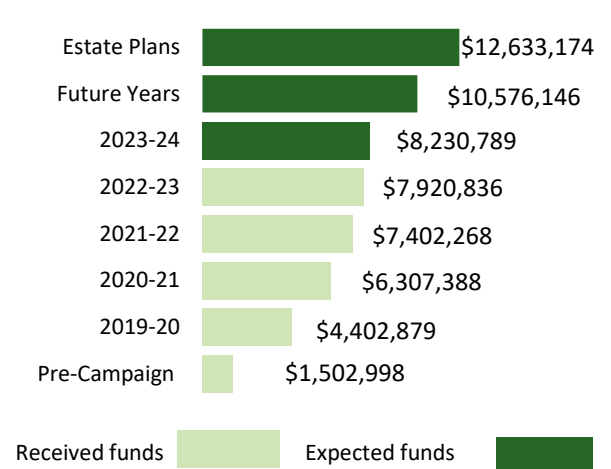
### Campaign Donors

Donors who have contributed to the Campaign

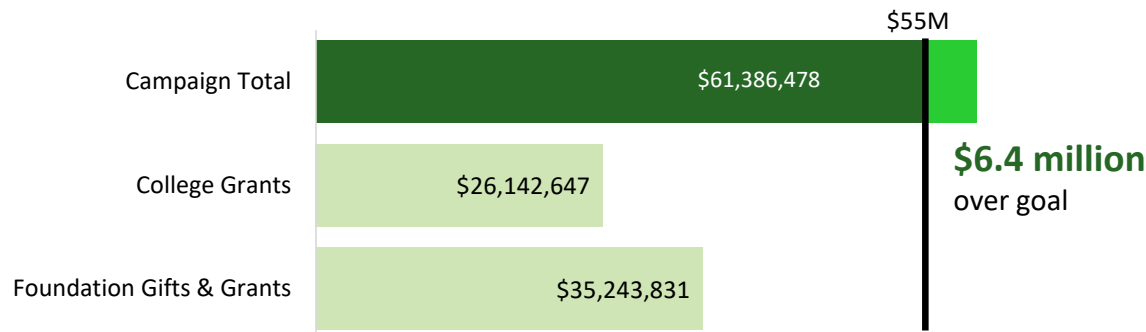


### Timing of Gift and Grant Payments

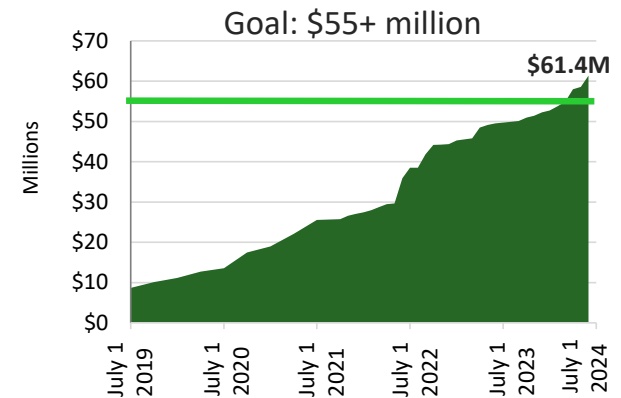
When gift and grant payments are received by Evergreen



### Campaign Commitments: College and Foundation



### Campaign Annual Progress



## Year-to-Date Highlights 2023-24

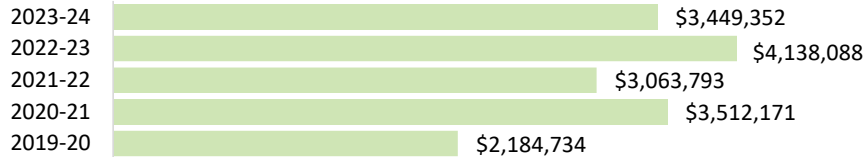
### New Pledges

*New commitments and planned gifts made; may be received in future years*



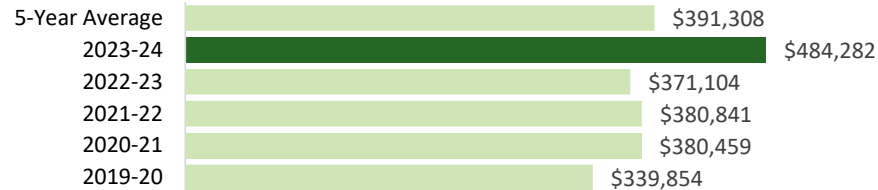
### Foundation Total Raised

*Gifts received and pledge payments to be received by June 30*



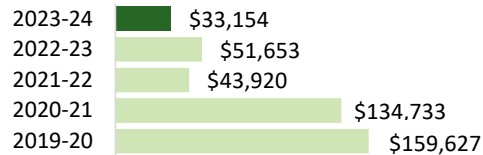
### Annual Giving Received

*Includes the Evergreen Fund, Evergreen Scholarship Fund, Undergraduate Research Fund, Tacoma Annual Fund, and Student Emergency Fund*



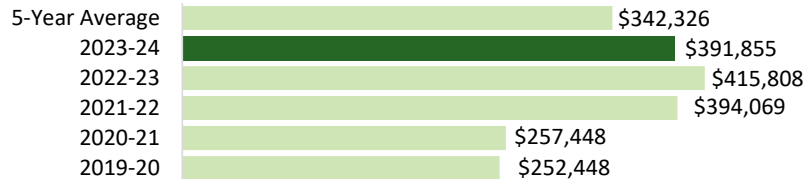
### Student Emergency Fund Received

*Gifts received by April 30*



### Art of Giving Received and Pledged

*Includes Evergreen Scholarship Fund gifts and pledges to be received by June 30*



### Notable Gifts and Grants in 2023-24

- \$ 2,800,000 planned gift commitment for scholarships and student aid
- \$ 2,400,000 grant commitment for Supporting Indigenous Arts Mastery
- \$ 841,535 planned gift commitment for Coordinated Studies Endowment
- \$ 675,612 grant commitment for Child Care Access Means Parents in School (CCAMPIS)
- \$ 600,000 planned gift commitment for visiting faculty support
- \$ 460,000 pledge to Evergreen Fund Endowment and scholarships
- \$ 450,000 grant payment for Indigenous arts
- \$ 377,950 planned gift received for Evergreen Scholarship Fund Endowment
- \$ 286,089 planned gift commitment for scholarships
- \$ 250,000 pledge for scholarships and programs
- \$ 245,516 grant commitment for residence hall energy conservation
- \$ 230,000 pledged for new s'g'wi g'wi ? altx<sup>w</sup> House of Welcome Endowment
- \$ 150,000 gift for media internships
- \$ 132,500 grant payment for s'g'wi g'wi ? altx<sup>w</sup> House of Welcome support
- \$ 125,000 grant payment for Indigenous arts support
- \$ 125,000 pledge for Art of Giving
- \$ 120,000 planned gift commitment for scholarships
- \$ 100,000 pledge for Evergreen Student Civic Engagement Institute
- \$ 100,000 planned gift commitment for scholarships
- \$ 100,000 planned gift commitment for the Evergreen Fund
- \$ 100,000 planned gift commitment for the Evergreen Fund
- \$ 100,000 planned gift received for the Peta Henderson Memorial Endowed Scholarship
- \$ 100,000 gift for Angel Fund
- \$ 100,000 grant commitment for Limitless Postsecondary Learning Network
- \$ 80,000 planned gift received for Evergreen Scholarship Fund Endowment
- \$ 75,000 pledge for Evergreen Scholarship Fund
- \$ 70,000 planned gift received for the Evergreen Scholarship Fund
- \$ 70,000 grant received for the Sustainability in Prisons Project
- \$ 60,000 gift for Center for Climate Action and Sustainability
- \$ 54,000 planned gift commitment for scholarships
- \$ 52,258 grant commitment for affordable child care
- \$ 51,500 grant commitment for Geoduck Wrestling
- \$ 50,000 grant payment for the Native Pathways Program
- \$ 50,000 planned gift commitment for the Daniel Klein Memorial Endowed Scholarship
- \$ 50,000 gift for Sara Ann Bilezikian Emergency Fund Endowment
- \$ 50,000 gift for s'g'wi g'wi ? altx<sup>w</sup> House of Welcome Endowment
- \$ 50,000 gift for Evergreen Fund
- \$ 44,640 grant commitment for Mary Ellen Hillaire Audio Collection preservation

## Campaign Impact Highlights

### Campaign Impact Growth 2019-2024

**\$2,543** Average scholarship award for 2023-2024 academic year

**66%** Student aid budget growth since start of Campaign

**16%** Average scholarship award growth

**1,073** Scholarship recipients from July 2019 to January 2024

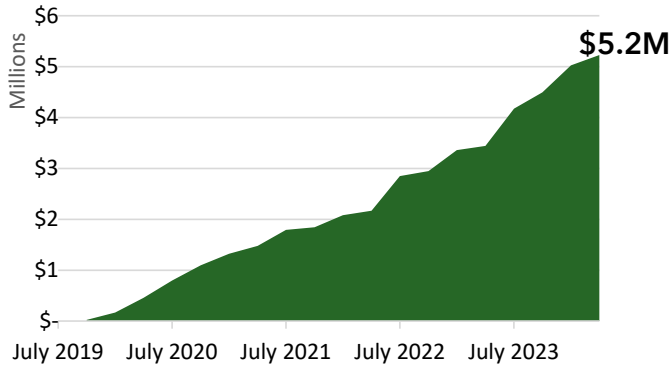
**696** Student Emergency Fund recipients from July 2019 to January 2024

**130** Upward Bound students from July 2019 to January 2024

**46** Summer Undergraduate Research Fellowship (SURF) projects

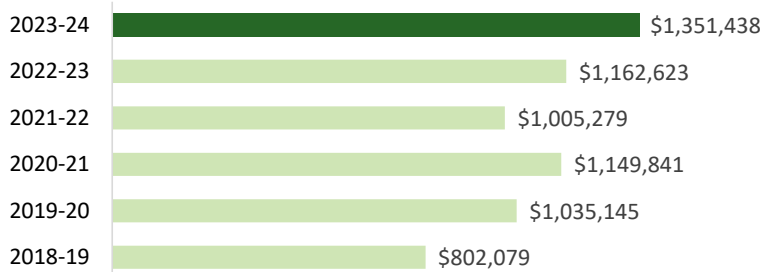
### Gifts Received to Student Aid

*Includes gifts received to the Evergreen Scholarship Fund, the Student Emergency Fund, and all restricted scholarship and fellowship funds*



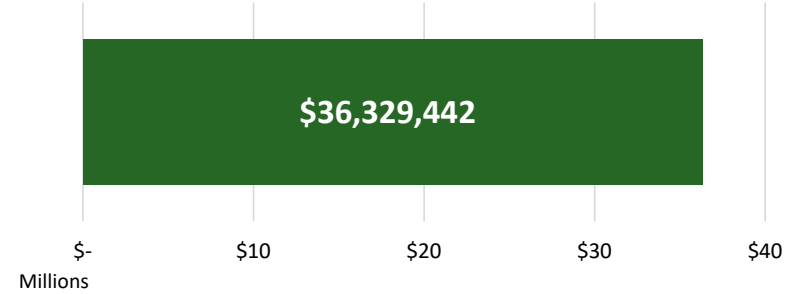
### Student Aid Budget

*Scholarship, fellowship, and Emergency Fund budget totals per disbursement period*



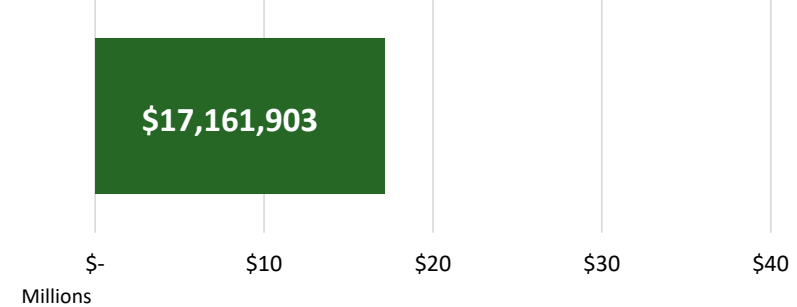
### Diverse, Next-Generation Leaders

*All gifts and grants toward student aid, basic needs, childcare, TRiO, Upward Bound, and unrestricted funds*



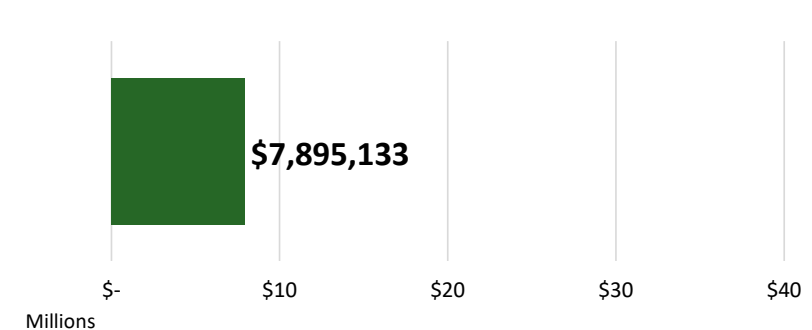
### Learning for a Complex World

*All gifts and grants toward Climate Center, entrepreneurship, media studies, Americorps, holistic advising, internships, research, and facilities upgrades*



### Nurturing Native Arts and Cultures

*All gifts and grants toward s'g'wi g'wi ? altx'': House of Welcome*





## II. Campaign update & Gratitude Phase Goals

### **Gratitude Phase Goals**

Maintain momentum and set the stage for future fundraising by:

1. Celebrate and share the campaign's impact with students, alumni, and donors, stewarding engagement in ways meaningful to our community.
2. Build on campaign success by generating sustainable support for scholarships and programs through impactful grants, community and major gifts, and planned gift commitments to the College and Foundation.
3. Assess, evaluate, and document our learning from Evergreen's first comprehensive campaign to inform a new 10-year Advancement plan outlining our ambitions through 2034.

# Forever**GREEN**

## Campaign for The Evergreen State College





the  
evergreen  
state college  
foundation

Campaign Update May 31, 2024

Runtime 05:16



<https://youtu.be/xn1JapnrOd4>

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<b>Trustees Attending:</b>	Karen Fraser Kris Peters Fred Goldberg Ed Zuckerman Pam MacEwan Miguel Pérez-Gibson Onya Robertson
<b>Absent:</b>	Allyson Brooks
<b>Staff Present:</b>	Abby Kelso, Vice President for Advancement Jadon Berry, Executive Associate to the Executive Vice President John Carmichael, President Dexter Gordon, Executive Vice President Farra Hayes, Associate Vice President for Marketing and Communications Holly Joseph, Dean of Students Sandra Kaiser, Director for Government Relations David Kohler, Chief Financial Officer David McAvity, Provost William Ward, Chief Administrative Officer John Reed, Chief Enrollment Officer Lisa Dawn-Fisher, Director of Financial Planning Andy Corn, Associate Dean of Students Kayla Mahnke Hargett, Director of Student Activities and New Student Programs Elizabeth McHugh, Director of Wellness, Recreation & Athletics Anna Johnson, Administrative Assistant to President and Executive VP Andrew Beattie, Executive Associate to the President and Secretary to the Board of Trustees
<b>Others Present:</b>	Sharon English, Assistant Attorney General Carolyn Prouty, Faculty Representative to the Board of Trustees Juniper Campbell, GSU Representative to the Board of Trustees

This meeting took place on Zoom with panelists participating remotely.

Chair Fraser called the meeting to order at 9:00 a.m. and Secretary Zuckerman confirmed a quorum.

#### **Chair's opening remarks**

Chair Fraser spoke to the transformational experience the Evergreen education provides, and the continued acknowledgement of that experience she hears from current and former students of the college.

**Executive Leadership report**

President Carmichael and Executive Vice President Gordon provided a recap and reflection of the encampment on Red Square that began on April 23, led by students in solidarity with Palestine, amidst ongoing conflict in Gaza. The encampment ended following a week of negotiations with a select team of college leadership. This resulted in agreements that include assembling four Disappearing Task Forces that will begin meeting in spring and summer quarters. They reaffirmed a need to proceed ongoing conversations with open minds and without pre-judging the outcomes.

Executive Vice President Gordon was joined by Executive Associate Jadon Berry to walk through updates on the strategic planning process, while reaffirming the Board initiates, authorizes, and ultimate owns the strategic plan.

**Student Trustee report**

Student Trustee Onya Robertson offered a brief report about her own transformational experience as a student at Evergreen and an encouragement to ensure equity prevails in Evergreen's continued work. Student travel and specifically transportation between the two campuses were highlighted as examples of areas that need to be addressed.

**Representative reports**

*Faculty Representative Prouty* offered some faculty perspectives on the Gaza solidarity encampment and negotiations. She also shared details on a grant award for new laboratory equipment. Representative Prouty announced a ceremony on Thursday, May 23 where the city of Tacoma will honor Evergreen Tacoma for two programs that have been chosen by the Landmarks Preservation Commission to be recognized for a 2024 Historic Preservation Award. The two programs are the Remnant Project and Black History visioning work. She also reminded trustees of the Evergreen Tacoma Spring Fair, scheduled for Saturday, May 18. Finally, representative Prouty shared the work of faculty supporting students in a research project on housing access in our local region and the impact to college students, with final work scheduled for presentation at a Housing Forum on Saturday, May 25.

There was no staff representative report. Chair Fraser acknowledged Representative Farrell Paulsen's excellent service to the board throughout this year.

*Geoduck Student Union Representative Juniper Campbell* acknowledged the student body's appreciation for administration's movement toward transparency and engagement with students through student forums and the encampment negotiations. They acknowledged a resurgence and encouragement toward further development of sense of campus life in Olympia. Representative Campbell also noted the centering of student voices toward strengthening Evergreen and helping ensure Evergreen's success and mission fulfillment was exemplified throughout the encampment negotiation conversations. They reminded trustees of the tragedy of the death of Jonathan Rodriguez on December 11 and the continued need to address concerns of campus infrastructure and safety, particularly in campus housing. Finally, they acknowledged a continued challenge for some students as they seek curricular programs that meet their own academic interests, paired with appreciation for the continued engagement from administration to hear these concerns.

**Public comment**

Chair Fraser called for public comment. Current staff member and former student Michael Joseph provided history and comment about the Clean Energy Committee and establishment of Clean Energy Fees.

**Approval of meeting minutes**

*Action item: motion to approve meeting minutes of March 8, 2024*

**Motion 2024-08** Trustee Zuckerman moved to approve meeting minutes of March 8, 2024. Motion was seconded by Trustee MacEwan and passed on a voice vote.

**Nominations Committee Appointments**

Chair Fraser announced appointments of Trustee Goldberg, Trustee MacEwan, and Vice Chair Pérez-Gibson to a nominations committee for purposes of establishing officers for the 2024-25 year. Officer terms will begin July 1, following a vote at the June 13, 2024 meeting.

**Enrollment Report**

Chief Enrollment Officer John Reed shared updates on FAFSA process, the impacts thus far to Evergreen and the state of Washington, and the measures Enrollment Services is taking to help support prospective and current students in this process. This work includes summer workshops.

**Finance and Budget Committee**

Trustee Fred Goldberg was joined by Chief Financial Officer Dave Kohler to introduce the of proposed fees and first readings of 2025-27 legislative budget requests.

**Fee setting**

Dean of Students Holly Joseph was joined by Associate Dean Andy Corn, Director of Student Activities and New Student Programs Kayla Mahnke Hargett, and Director of Wellness, Recreation & Athletics Elizabeth McHugh to present proposed fees and rates for the upcoming academic year.

<b>Budget Model for Student Wellness Services Fees</b>	
Anticipated Wellness Fee Revenue	-\$1,305,645
Salaries & Benefits (11.87 FTE)	\$1,123,008
Goods/Services/Travel	\$125,000
Contingency	\$57,637

<b>Proposed Academic Year Base Housing Rates for 2024-25:</b>	
Apartment – double occupancy	\$7,419.00
Residence Hall – double occupancy	\$6,444.00

<b>Intercollegiate Athletics 2024-2025 Budget</b>			
<b>Expense</b>	<b>Amount</b>	<b>Revenue</b>	<b>Amount</b>
Business Operations Manager (.25)	19,726	Institutional Athletics Budget	1,211,128
Director SWRA (.25)	51,739	S & A Athletics Budget	113,740
Assoc Director Athletics (1.0)	112,491	Contracts and Rentals	294,276
Rec & Athletics Specialist 1 (0.5)	36,794	<b>Total</b>	<b>1,619,144</b>
Men's Soccer Coach (0.55)	54,718		
Women's Soccer Coach (0.55)	54,718		
Assoc Men's & Women's Soccer Coach (.55)	51,406		
Women's Volleyball Coach (.55)	54,718		
Women's Basketball Coach (.55)	54,718		
Men's Basketball Coach (.55)	54,718		
Men's Wrestling Coach (.55)	54,718		
Women's Wrestling Coach (.55)	54,718		
Cross Country and Track and Field Coach (1.0)	87,440		
Sports Information Director (.92)	80,168		
Athletic Training (1.84)	160,336		
JV Men's Basketball Assistant Coach	10,000		
Assistant Coaches (2.25)	90,000		
Game Management hourly staff	12,500		
Team Pre-Season Travel	33,600		
Team In-Season Travel	202,220		
Team In-Season Bus Travel	51,700		
Team Post-Season Contingency Travel	8,000		
Referee Services and Entrance Fees	29,000		
Athletic Equipment/Uniforms	66,750		
General Goods & Services	29,850		
Sports Medicine Goods & Services	3,150		
Insurance	54,000		
NAIA & CCC Dues	35,500		
NAIA & CCC Video Platform	4,250		
Website Contract	5,500		
<b>Total</b>	<b>1,619,144</b>		

<b>S&amp;A Funded Programs and Organizations</b>	<b>Expenditures</b>	<b>Revenue</b>	<b>S&amp;A Fees Needed</b>
Student Activities Admin	\$405,034	\$25,500	\$379,534
College Activities Building	\$140,000	-	\$140,000
Children's Center	\$1,293,533	\$1,116,220	\$177,313
KAOS-FM	\$202,374	\$50,000	\$152,374
CRC Operations	\$166,088	-	\$166,088
Athletic Program	\$113,740	-	\$113,740
Recreation Program	\$11,374	-	\$11,374
TOP: The Outdoor Program	\$22,820	-	\$22,820
Cooper Point Journal	\$44,389	\$3,800	\$40,589
Tacoma S&A	\$151,914	-	\$151,914
NPP Student Governance Council	\$73,000	\$3,000	\$70,000

S&A Board – Olympia	\$24,084	-	\$24,084
MISC: Business Services Recharge	\$22,400	-	\$22,400
MISC: RSO Supply Line and Startup Budgets	\$8,150	-	\$8,150
MISC: RSO Telephones	\$2,600	-	\$2,600
MISC: Student Affinity Club	\$8,000	-	\$8,000
RSO: Arcades Project	\$5,593	-	\$5,593
RSO: Astronomical Society	\$1,535	\$500	\$1,035
RSO: Bike Co-Op	\$3,922	-	\$3,922
RSO: Chibi Chibi Con	\$5,148	-	\$5,148
RSO: Climbing Club	\$2,744	-	\$2,744
RSO: Community Gardens	\$9,248	\$300	\$8,948
RSO: Evergreen Clay Club	\$1,285	-	\$1,285
RSO: Evergreen Gaming Guild	\$2,405	-	\$2,405
RSO: Evergreen Live Music	\$5,760	-	\$5,760
RSO: Evergreen Theater Club	\$9,799	-	\$9,799
RSO: Fermentation Foundation	\$1,635	-	\$1,635
RSO: GAPS	\$1,259	-	\$1,259
RSO: Giant Clam Comedy Collective	\$7,148	-	\$7,148
RSO: GRAS	\$1,535	-	\$1,535
RSO: Humans vs Zombies	\$750	-	\$750
RSO: Justice-Involved Student Group	\$2,405	-	\$2,405
RSO: MESA	\$8,079	-	\$8,079
Special Initiative Fund	\$60,550	-	\$60,550
Contingency	-	-	\$61,096
<b>Total</b>	<b>\$2,820,300</b>	<b>\$1,199,320</b>	<b>\$1,682,076</b>

### 2025-27 Operating Budget Request (first reading)

Chief Financial Officer Dave Kohler was joined by Director of Government Relations Sandy Kaiser to share draft legislative decision package details for 2025-27.

### 2025-2027 Draft Legislative Decision Packages

Request	Brief Description
Shelton Promise	Fund the next increments of Shelton Promise
Close the fund split	There's an inter-institutional discussion about making the fund split a shared priority in the next session. We need to calculate the budget impact. This strategy -- if we pursue it -- would need to be paired with a commitment to a similarly sized access initiative, i.e., if you give us \$X more for compensation, we'll invest \$X in this access initiative.
Basic needs & housing	A theme at this point that eventually could include several ideas:

	<p>(1) Increase funding to allow open office hours and more support at Basic Needs Center</p> <p>(2) Create a student housing stipend to offset spiraling local housing costs</p> <p>(3) Increase Access Services travel budget to account for the increase in travel to serve students enrolled in the EPEP in the institutions program. (4) Acquire a subscription-based transcription package to support note taking as a reasonable accommodation.</p> <p>Improvements to campus lighting; install security cameras; improve evening food service; holistic advising post-Title III grant, one-stop student support desk on Oly and Tacoma campuses</p>
Climate Curriculum	<p>Develop and support curriculum that creates career pathways for the new climate economy and workforce. The proposal will include funding to support the development of curriculum and the associated staffing need for outreach and internship support. Ideas we are discussing include new graduate-level certificates and programs and working in partnership with CCs on degree pathways in this field.</p>
Transfer/Integration	<p>Fund an advisor to work directly with SPSCC and its students to help those who want to continue their education seamlessly transition from SPSCC to Evergreen</p>
Career/Last mile programs	<p>An initiative to re-envision the set of services designed to prepare students for work/career after graduating. This workforce development initiative would tighten the link between student qualifications and entry-level jobs leading to careers. It will strengthen the college's value and enhance the perception of ROI of attending and graduating from Evergreen</p>
IT Modernization	<p>The current IT modernization project got a late start this biennium. Some of the funds may need to be re-appropriated next biennium.</p>

**2025-27 Capital Budget Request and 2025-35 Ten-Year Capital Plan (first reading)**

Chief Financial Officer Dave Kohler was joined by Chief Administrative Officer William Ward to share the first reading of the 2025-27 Capital Budget Request and the 2025-35 Ten-Year Capital Plan.

<b>2025-2027</b>		
<b>Minor Works</b>		
Facilities Preservation		18,500,000
Preventative Facility Maintenance & Building		
System Repairs		880,000
Minor Works - Program		750,000
	<b>Sub-Total</b>	<b>20,130,000</b>
<b>Intermediate/Major Capital Projects</b>		
LAB II 3rd Floor Remodel Pre-design		250,000
Library Archives Relocation Pre-design		175,000
Heating Utility Distribution Upgrades		20,000,000
Pump House Upgrade Phase II		1,200,000
IT Infrastructure Upgrades		1,900,000
Campus Infrastructure Master Plan		200,000
	<b>Sub-Total</b>	<b>23,725,000</b>
<b>TOTAL 2025-27 CAPITAL BUDGET</b>		<b>43,855,000</b>

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The Evergreen State College 2025-2035 10-YEAR PLAN				
BIENNIA	Proposed Capital Projects	Maintenance Projects	Special Projects	Sustainability Projects
2023-2025	Seminar I Renovation (Construction)	Minor Works Program Projects <i>Various Small Projects</i>	Student Life Enhancements Dorm A and B restoration	Final Phase of Building Control Upgrades
	Lab II HVAC Upgrades (Construction continued)	Preservation/Infrastructure Projects <i>Various Small Projects</i>	Residence Halls Expansion <i>First Year Housing Exploration</i>	Phase I New Strategic Energy Plan (finalize decarbonization plan)
	Pumphouse Upgrades	Tacoma Campus (Lyceum and computer upgrades)	Student Life Enhancements <i>Athletic Recreation Center Upgrades</i>	Boiler System Efficiency Upgrades
2025-2027	Seminar I Renovation (Construction continued)	Minor Works Program Projects <i>Various Small Projects</i>	Student Life Enhancements <i>Student Housing Exploration</i>	Install VFD's to improve major energy system efficiency
	Lab I 3rd Floor Renovation (Pre-design)	Preservation/Infrastructure Projects <i>Various Small Projects</i>	CRC Renovation (Design) <i>Student Fee Funded</i>	Upgrade energy software system to Purce Hall
	Library Archives (Pre-design)	Infrastructure Master Plan (Pre-design) <i>Wholistic approach to failing infrastructure systems</i>	Student Life Enhancements Dorm C restoration	Phase II New Strategic Energy Plan ( <i>heat pumps for Evans Hall and student support buildings</i> )
BIENNIA	Proposed Capital Projects	Maintenance Projects	Special Projects	Sustainability Projects
2027-2029	CRC Renovation	Minor Works Program Projects <i>Various Small Projects</i>	Student Life Enhancements DORM D restoration	LAB Autoclave (convert from steam to electric)
	Library Archives (Design)	Preservation/Infrastructure Projects <i>Various Small Projects</i>	Glass Arts Studio (Pre-design) <i>Indigenous Arts Campus</i>	Phase III New Strategic Energy Plan ( <i>heat pumps for CRC and CAB</i> )
	Lab I 3rd Floor Renovation (Design)	Infrastructure Upgrades Phase I (Construction)	Lord Mansion ( <i>Coach House Re-roof, Site Lighting</i> )	CRC Pool Heating System (add heat pumps)
2029-2031	Art Archives (Construction)	Minor Works Program Projects <i>Various Small Projects</i>	Student Life Enhancements <i>Projects TBD</i>	Phase IV New Strategic Energy Plan heat (add heat pumps to SEM II)
	SEMII Upgrades Phase I	Preservation/Infrastructure Projects <i>Various Small Projects</i>	Glass Arts Studio (Pre-Design) <i>Indigenous Arts Campus</i>	EV Charging Stations Phase I (F and B Lots, Farm, and Shops)
	LAB I 3rd Floor Renovation (Construction)	Infrastructure Upgrades Phase II (Construction)	Lord Mansion ( <i>Plumbing System replacement</i> )	Solar Systems Phase I
2031-2033	LAB I 2nd Floor Renovation (Pre-Design)	Minor Works Program Projects <i>Various Small Projects</i>	Student Life Enhancements <i>Projects TBD</i>	Phase V New Strategic Energy Plan ( <i>decommission campus distributed steam system</i> )
	FARM Infrastructure enhancements Phase I	Preservation/Infrastructure Projects <i>Various Small Projects</i>	Glass Arts Studio (Design) <i>Indigenous Arts Campus</i>	EV Charging Stations Phase I (F and B Lots, Farm, and Shops)
	SEM II Upgrades Phase II	Infrastructure Upgrades Phase III (Construction)	Lord Mansion Seismic Upgrades	Solar Systems Phase II
2033-2035	LAB I 2nd Floor Renovation (Design)	Minor Works Program Projects <i>Various Small Projects</i>	Student Life Enhancements <i>Projects TBD</i>	Phase V New Strategic Energy Plan ( <i>decommission campus distributed steam system</i> )
	FARM Infrastructure enhancements Phase II	Preservation/Infrastructure Projects <i>Various Small Projects</i>	Glass Arts Studio (Construction) <i>Indigenous Arts Campus</i>	Solar Systems Phase III
	SEM II Upgrades Phase II	Infrastructure Upgrades Phase IV (Construction)	Lord Mansion Seismic Upgrades	SEM II Water reclamation Project

Chair Fraser announced a break for lunch at 11:50 a.m. Meeting resumed at 12:20 p.m.

**Student Achievement and Success Committee**

Trustee Pérez-Gibson and Provost McAvity discussed strategic faculty hiring initiatives and work toward increasing enrollment in the Professional and Continuing Education programs.

**Student Presentation**

Dean of Graduate Studies Kevin Francis introduced students Emma Wright (MES) and Sam Fennell (MPA) who each spoke about their experience in Evergreen’s graduate programs and what has motivated them to spend time studying their specific areas of interest. Both included finding solutions to modern problems impacting today’s communities.

**Campaign update**

Vice President for Advancement Abby Kelso gave a report on the Art of Giving event, the impact to student scholarships and relationship building. She acknowledged the unique and specific ways individual trustees helped make an impact and ensure a successful event. Vice President Kelso reported that the campaign is \$3.6 million over the goal as of April 30. She shared that Advancement staff continue to work toward increasing the total donor count and invited trustees to continue to connect staff with other potential new donors.

Chair Fraser adjourned the meeting at 1:18 p.m.

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Karen Fraser, Chair

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Ed Zuckerman, Secretary

**Sec. 2. Election.** The Board of Trustees shall elect the Chair, Vice-Chair, and Secretary at the regular June meeting of the Board. Said officers shall hold office for one year, and until their successors are elected. In the event of an interim vacancy in any of said offices, successors may be elected to hold office for the unexpired term. Newly elected officers shall take office on July 1.

## Article IV

### POWERS AND DUTIES

**Sec. 1. Chair and Vice-Chair.** The Chair of the Board of Trustees shall preside at meetings of the Board of Trustees and shall have the right to vote. In the event of his/her absence or inability to act, the Vice-Chair shall preside. The Chair is the official spokesperson for the Board of Trustees.

In case of the absence of the Chair and Vice-Chair from any meeting of the Board of Trustees, the Chair shall appoint a Board member to preside at the meeting.

**Sec. 2. Secretary.** The Secretary shall assure that the minutes of the meeting and proceedings of the Board of Trustees shall be recorded and kept; these responsibilities may be delegated to the staff secretary to the Board of Trustees. The Secretary is authorized, with the Chair or Vice-Chair of the Board of Trustees, on behalf of the Board of Trustees, to execute or to attest all deeds, real property leases, notes, mortgages, deeds of trust, bond indentures, warrants, undertakings, powers of attorney, releases and satisfactions of mortgages and indebtednesses, reconveyances under deeds of trust, and all other releases, when the same have been authorized to be executed by order of the Board of Trustees.

**Sec. 3. President.** The President, or delegee, shall give public notice of all meetings of the Board of Trustees. The President, or delegee, shall be custodian of all official records of the Board of Trustees including all deeds, contracts, and other documents and papers of the Board of Trustees.

**Sec. 4. Treasurer to the Board.** The Vice President for Finance and Operations, or other such individual identified by the President, shall be the Treasurer to the Board and shall hold the office of Treasurer at the pleasure of the Board of Trustees.

**Sec. 5. Claims and expenses.** All valid claims against and expenses of The Evergreen State College shall be paid on vouchers approved by the President or the

President's designee in accordance with budgets approved by the Board of Trustees.

**Sec. 6. Special Authority of Officers.** The officers of the Board of Trustees shall have such powers and shall perform such duties in addition to those set forth herein as may be delegated to them by the Board of Trustees.

**Sec. 7. Delegation of Powers and Duties to President.** Delegations of powers and duties of the Board of Trustees will be made by resolution according to RCW 28B.10.528, and will be filed in the policy manual of the Board of Trustees of The Evergreen State College.

## Article V

### COMMITTEES OF THE BOARD AND THEIR DUTIES

**Sec. 1 Standing Committees.** The standing committees of the Board shall be the Finance Committee and the Student Achievement and Success Committee. Each of these committees shall consist of not less than two members.

**Sec. 2 Student Achievement and Success Committee.** At an open public meeting in June of each year, the presiding Chair will appoint no less than two members to the Student Achievement and Success Committee. Student Achievement and Success Committee members will serve for one year and until their successors are appointed. The Student Achievement and Success Committee shall meet at least twice each year to review Evergreen's student-centric initiatives. The Student Achievement and Success Committee reports to the full Board.

**Sec. 3 Finance Committee.** At an open public meeting in June of each year, the presiding Chair will appoint no less than two members to the Finance Committee. Finance committee members will serve for one year and until their successors are appointed. The Finance and Budget Committee shall meet at least twice a year to receive updates on the college's financial position and budget, and to review financial projections related to major college initiatives. Committee members will be invited to exit conference meetings with the state auditors and will be briefed on any significant internal audit activity.

For the purposes of internal audit, employees responsible for auditing report administratively through the President and functionally to the Finance and Budget

Committee; this employee or employees may communicate directly to Finance and Budget Committee members between meetings.

**Sec. 4 Special Committees.** Special committees may be created from time to time. Special committees are limited in duration. The presiding Chair appoints members to special committees. Special committees report to either the presiding Chair or to the full Board.

In addition to the appointment of any such special committee as may be deemed necessary by the presiding Chair, in May of each year, the presiding Chair will appoint a committee to nominate a Chair, Vice-Chair, and Secretary from among the members of the Board. The nominating committee shall present nominations at an open public meeting in June of each year. The Board may, by majority vote, convert a Special Committee to a Standing Committee, at any time; such a conversion will be memorialized through a Bylaws Amendment within six months of the vote to convert.

**Sec. 5 Limitations on Committees.** No committee may act on behalf of the Board. In the absence of specific delegation of authority from the Board, no committee of the Board shall conduct hearings, or take testimony, or public comment.

## Article VI

### SEAL

**Sec. 1. Design.** The seal of The Evergreen State College shall be of a form and design approved by the Board. (Subsequently approved December 1983.)

## Article VII

### AMENDMENT OF BYLAWS

**Sec. 1.** No bylaw shall be adopted, repealed, or amended, except at a meeting of the Board of Trustees by the affirmative vote of a majority of the entire Board; and unless at a meeting of the Board of Trustees held prior to the meeting at which a proposed bylaw, repeal, or amendment of bylaw is voted upon, notice of intention to propose such bylaw, or repeal, or amendment, including a draft thereof, shall have been proposed.



## EXECUTIVE SUMMARY

**To:** The Evergreen State College Board of Trustees  
**From:** John P. Carmichael, President  
**Date:** June 1, 2024  
**Subject:** Degree Conferral – Bachelor of Science, Jonathan Rodriguez

1) **Proposed Motion**

Motion to Confer a Posthumous Bachelor of Science Degree to Jonathan Rodriguez

2) **Faculty Resolution**

Jonathan Rodriguez joined Evergreen as student in fall 2022, and had most recently been in the full-time program *Data Structures and Algorithms* in fall 2023 and in the previous year, *Computer Science Foundations* and *Business Fundamentals, Team Entrepreneurship, Leadership and Innovation: Changemaker Lab*.

**Whereas:**

Jonathan tragically passed away on 11 December 2023, just two quarters away from completing his degree.

**Now therefore:**

The Faculty at The Evergreen State College move that the Board of Trustees of The Evergreen State College confer a Posthumous Bachelor of Science (B.S.) degree to Jonathan Rodriguez.

**On this day:** 24 April 2024

4) **Proposed by**

Provost David McAvity, by unanimous vote of the faculty of the Evergreen State College

6) **Staff review**

DM

Provost

AB

Executive Associate to the President/Secretary to the Board of Trustees