Policy Approval Form

This is the official approval form for College Policies and Procedures. When completed and signed, this form will reside with the finalized policy. Completed and approved policies will be posted on the College Policies Web site (www.evergreen.edu/policies).

**(Proposed) Policy Title**: \_\_ Budget Policy Adoptions and Amendments \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Policy Steward**: \_\_Director of Budget and Planning**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Summary of New Policy/Changes for Updated Policy**

**This policy sets forth the requirements for adopting and amending budget policies. It describes the roles and responsibilities of the stakeholders, their authority, and the method of communication regarding budget policies to the greater campus community.**

*Full Policy must be attached.*

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**Consultation in the Development of this Policy:**

This policy was developed in consultation with the Chief Financial Officer.

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Date of Executive Team Meeting when policy or revision was approved: \_\_\_\_April 26, 2024\_\_\_\_\_\_\_\_\_\_

Date Policy posted to Web: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Updated: July 2024