

Project Information and Space Request Form

Please fill out form entirely including faculty signature and submit completed form to your program's SIT staff member.
ILC, URS, MES students, and those in programs without an assigned SIT, should submit this form to Jenna Nelson (Lab 1, 2017)
neljen@evergreen.edu.

Student names (list all)

The first name listed should be the name the project is filed under.

Student names (list all)	Email	Phone #	A#
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

What quarter(s) will the project take place?

Program name: _____

Fall Winter Spring Summer Year/s: _____

Faculty Information (sponsoring faculty should fill out this section)

Print Name: _____

Signature: _____

Will this project receive any funds from your budget?

Yes: No:

If yes, how much and which budget # should be charged?

Budget# _____ Funding amount _____

Project Title:

Project Description: (please include (as separate pages) any supporting information such as protocols, references, etc if available)

Do you need any specialized facilities, shared equipment, or instrumentation? (i.e. fridge, autoclave, gasses, acid bath, microscope, vacuum, hood space, etc.) (see <https://www.evergreen.edu/academics/labs-studios/science-labs> for list of scientific instrumentation available). Please provide details.

Will you need lab space for your project? Yes No

You must participate in a clean-up of your assigned lab space/s during Evaluation Week of each quarter during your project. Failure to do so will incur a flat \$50 fine and charges of \$20/hr for any additional cleaning necessary.

Have you signed a Lab Safety Contract this academic year? Yes No

See <https://www.evergreen.edu/academics/academic-career-services/science-support-center> to access the science safety/training course.

Have you attended a lab safety lecture this academic year? Program and quarter completed:

(Staff use only)

Room assignment/s: _____

Assigned SIT: _____

SIT signature: _____