Policy Approval Form

This is the official approval form for College Policies and Procedures. When completed and signed, this form will reside with the finalized policy. Completed and approved policies will be posted on the College Policies Web site (www.evergreen.edu/policies).

**(Proposed) Policy Title**: \_\_\_\_\_Appropriate Use of Technology\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Policy Steward**: \_\_Associate Vice President for Information Technology**\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Summary of New Policy/Changes for Updated Policy**

**The policy has been updated to reflect the conditions at play in Information Technology in 2024; has been brought up to date with current RCW’s and WAC’s; reflects that IT Purchasing is now housed in the College Purchasing Office; contains streamlined language around violations and is now linked to the College’s Non-Discrimination Policy regarding the use of IT Resources to conduct any form of prohibited discrimination.**

*Full Policy must be attached.*

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Consultation in the Development of this Policy:**

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Date of Executive Leadership Team Meeting when policy or revision was approved: \_1/28/2025\_\_\_

Date Policy posted to Web: \_1/29/2025\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Updated: July 2024